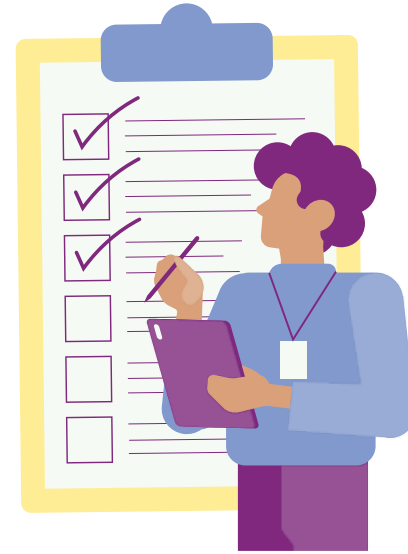


Programme Readiness 1 – CCSP Savers, ECCE & AIM Level 1

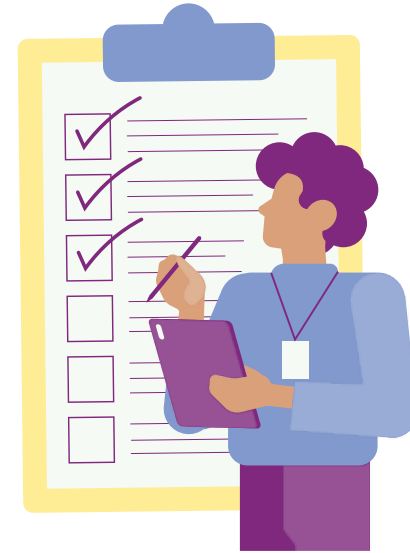
Objectives – Navigating the Hive

- **Overview of changes made to the Hive Menu Navigation**



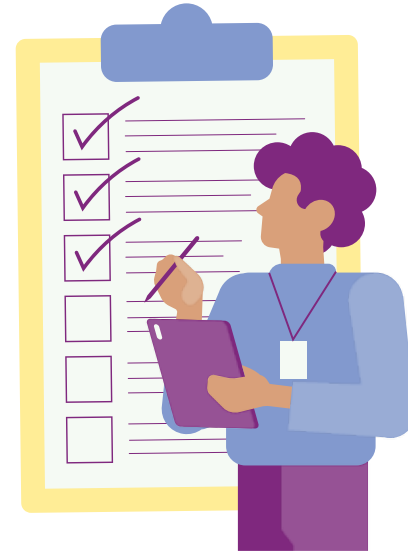
Objectives – Tusla Registration Demo

- **How to submit a Tusla Registration on the Hive**



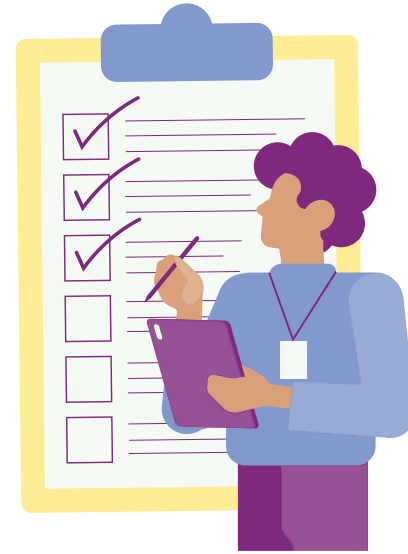
Objectives for CCSP Savers

- **How to complete, view and edit a service calendar**
- **How to activate the funding agreement**



Objectives for ECCE

- **How to complete, view and edit a service calendar**
- **How to complete ECCE pre-contracting steps**
- **How to activate the funding agreement**



Fees List Changes

Fees lists for ECCE, NCS and CCSP Saver Programme will be available for services to submit at a later stage of Programme Readiness this year. This means that you will be able to activate a programme's Funding Agreement for 2023 without having submitted fee information for that programme first.

This will revert to the previous process again in 2024.

TUSLA Registration Changes (1)

Currently, a service provider is only required to provide one valid Tusla registration number and certificate on the Early Years Hive.

This process is changing to ensure there are appropriate checks for service providers on the Early Years Hive so that a provider has a valid Tusla registration for the care type they are providing.

Service providers must provide a valid Tusla registration number on the Early Years Hive for each care type offered

TUSLA Registration Changes (2)

ELC Only – you must provide:

✓ Your ELC Tusla Number

✓ Your ELC Tusla certificate OR Tusla Letter if prompted

SAC only – you must provide:

✓ Your SAC Tusla Number

✓ Your SAC Tusla certificate OR Tusla Letter if prompted

Both ELC & SAC – you must provide:

✓ Your ELC and SAC Tusla Numbers

✓ Your ELC & SAC Tusla certificate OR Tusla Letter if prompted

TUSLA Registration Changes (3)

Service providers will only be able to proceed to register children on a programme when an appropriate and valid Tusla registration has been submitted on the Early Years Hive. If the correct Tusla registration is not submitted, then providers will be prevented from submitting child registrations.

TUSLA Registration Changes (4)

For a service to contract to deliver the Early Childhood Care and Education (ECCE) Scheme, the service must:

1. Be registered with Tusla to provide Early Learning and Care (ELC)
2. Declare they are an ELC registered service on the HIVE
3. Submit their registered Tusla ELC number
4. Upload their ELC certificate on the HIVE

Failure to complete all of these steps correctly, will prevent the service from contracting to ECCE and subsequently prevent any ECCE child registrations.

TUSLA Registration Changes (5)

All service providers must accurately declare the care types they provide and have submitted their corresponding Tusla registration numbers.

In order to activate an ECCE Funding Agreement for 2023/24, service providers must first ensure that they have provided a valid ELC registration on the Early Years Hive. Failure to do so will prevent the service from being able to complete the contracting process.

TUSLA Registration Changes (6)

Home > Programme Applications

MY PROGRAMME APPLICATIONS

Please note that if your application is at a 'draft' stage this has not been submitted and you will not be in contract

☰ Active Programme Applications ▾

Programme Application Type ▲	Submitted By	Created On	Stage
There are no records to display.			

You must be registered with Tusla to provide Early Learning and Care (ELC) to activate ECCE. Please submit an ELC Tusla number on the Tusla Registration Maintenance page.

AVAILABLE PROGRAMME APPLICATIONS

TUSLA Registration Changes (7)

Registered Childminders

Tusla registered childminders are only required to submit one valid Tusla registration number to register children on the Early Years Hive.

They can submit either an ELC or an SAC Tusla registration number on the Early Years Hive in order to register children of any age.

AIM Level 1 Key Points (1)

- **The application process for AIM Level 1 remains open throughout the programme year. Applications must be submitted for each programme call for services with new and existing Inclusion Coordinators (INCOs).**
- **The application process opens in August each year. Applications submitted up until the end of October each year can be backdated to the INCOs employment start date to give sufficient time for new graduates to receive their graduate ID. Any applications submitted after this date will not be backdated and funding will commence from the Monday following approval of the application.**

AIM Level 1 Key Points (2)

Any changes in the employment of the INCO must be submitted via the AIM Level 1 application on the Early Years Hive. These include:

- **A change to the INCO's start date**
- **A change to the INCO's end date**
- **An extended absence**

Key Changes to Hive Menu Navigation

1

Service Provider
Menu

2

'My Account'
Menu

3



Merging of
'Applications' and
'Registrations' to
become
'Programmes'

Key Dates for Programme Readiness

CCSP Savers	ECCE
<p>PR1 Go Live:</p> <p>26th May</p>	<p>PR1 Go Live:</p> <p>26th May</p>
<p>Registrations Open:</p> <p>7th August</p>	<p>Registrations Open:</p> <p>3rd July</p>

Key Point 1: ECCE Payable Weeks



 Payable Week	 Non-payable Week
3 open days	Less than 3 days
Bank holiday and 2 open days	Bank holiday and only 1 open day
2 Bank holidays and 2 open days	2 Bank holidays and 1 open day

Funding Agreement Activation

In order to activate a CCSP Saver Programme or ECCE Funding Agreement, your service is required to have the following information added and correct on the Early Years Hive as part of programme readiness:

✓ Primary Authorised User (PAU)

✓ Organisation Details

✓ Bank Account

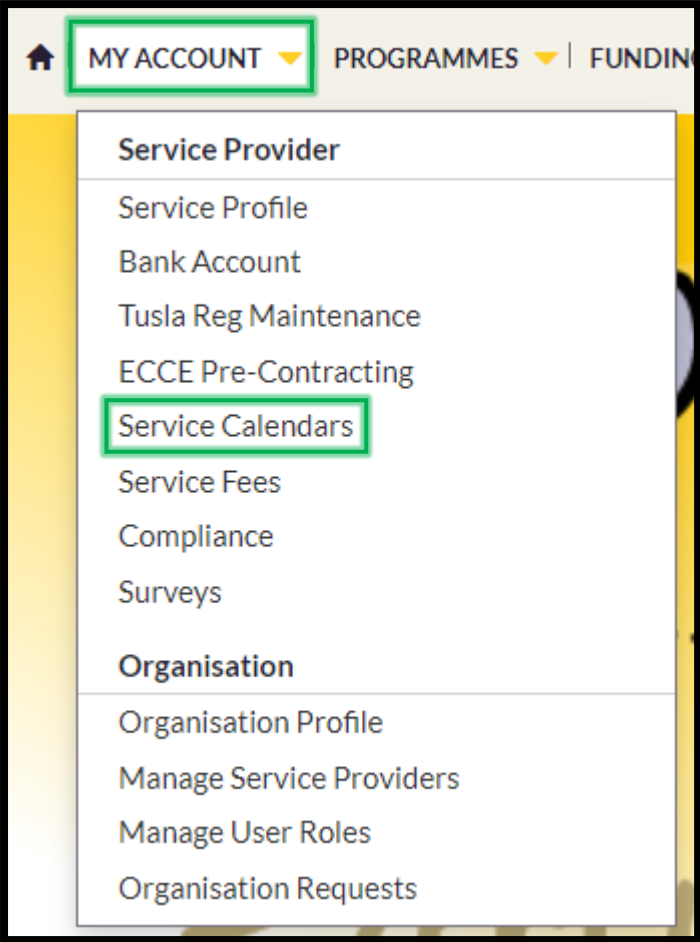
✓ User Roles

✓ Service Provider TUSLA Registration details for both ELC and SAC

✓ Service Calendar

✓ Pre-contracting Steps (ECCE Only)

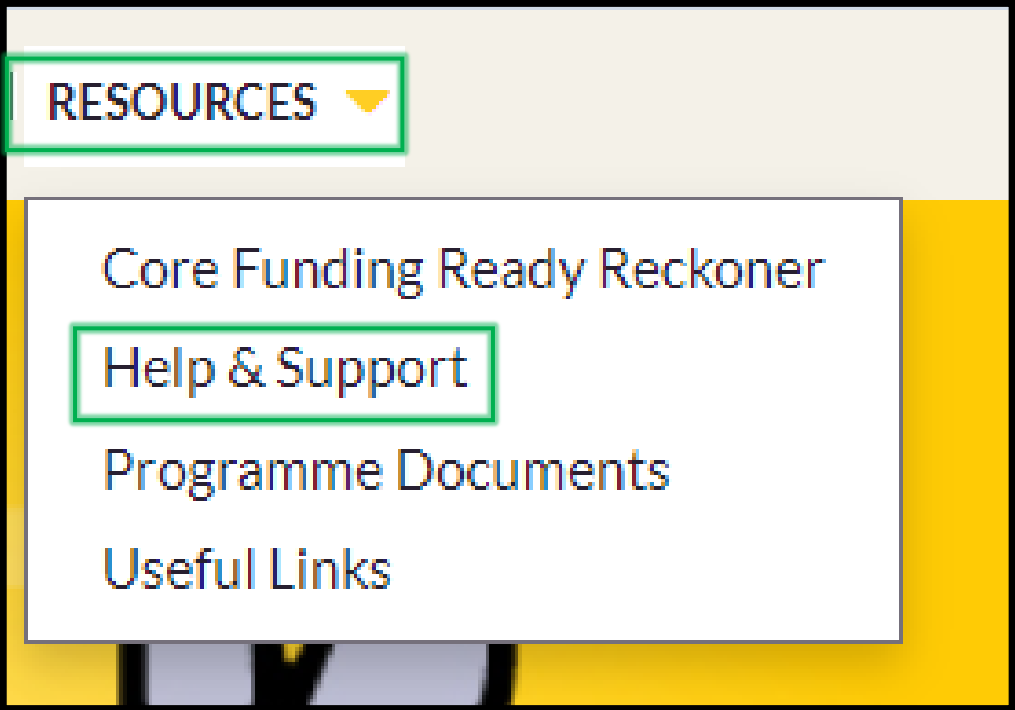
Where to find Service Calendar



Where to complete Funding Agreement

A screenshot of a web navigation menu. The menu is located at the top of a page and contains four main items: 'PROGRAMMES', 'FUNDING', 'REQUESTS', and 'ANNOUNCEMENTS'. Each item has a small downward-pointing triangle next to it, indicating it is a dropdown menu. The 'PROGRAMMES' item is highlighted with a green rectangular box. Below the 'PROGRAMMES' dropdown, there are three sub-items: 'Programme Applications & Returns', 'All Programme Applications', and 'All Programme Returns'. The 'All Programme Applications' sub-item is highlighted with a yellow rectangular box.

Resources – Help & Support



A screenshot of a website navigation menu. At the top, there is a button labeled 'RESOURCES' with a downward-pointing triangle. Below this, a dropdown menu is open, listing four items: 'Core Funding Ready Reckoner', 'Help & Support', 'Programme Documents', and 'Useful Links'. The 'Help & Support' item is highlighted with a green rectangular border.

Live Demonstration

Thank You