



National
CHILDCARE
Scheme
Early Learning & Care

NATIONAL CHILDCARE SCHEME

**EXEMPTION REQUEST FOR PERSISTENT UNDER-ATTENDANCE
(OVER 12 WEEKS)**

To Parent:

You may ask your service provider to send this document on your behalf or you may send it directly to the Parent Support Centre (online or by post).

This exemption request must be submitted within ten weeks of the first date of under attendance.

As some of the reasons below for requesting an exemption relate to a parent or child's health, this data may be deemed to be special categories of personal data (sensitive personal data) under Data Protection legislation

If you wish to give this form to your service provider please complete the authorisation below.

AUTHORISATION:

I authorise my service provider to share this form with the Department of Children, Equality, Disability, Integration and Youth, and Pobal as scheme administrator, for the purpose of requesting an exemption to the NCS attendance rules:

Signature: _____

SERVICE PROVIDER NAME :

DCYA REFERENCE NUMBER (if known) :

CHILD NAME :

CHICK:

I confirm that my child is unable to attend the full hours of childcare due to regular attendance at medical or therapeutic appointments *

*Appointments must be for the child, parent or child's sibling

DATES OF UNDER-ATTENDANCE:

FROM:

TO:

DECLARATION:

I declare that the information provided in this form is true to the best of my knowledge

Parent Signature: _____

Please note that you do not have to provide any more details or any supporting documents at this time. However the scheme administrator may require these at a later stage.